

We encourage everyone to view the meeting live via YouTube.

***Leavenworth County
Board of County Commissioners***

Amended Meeting Agenda

300 Walnut Street, Suite 225

Leavenworth, KS 66048

April 30, 2025

9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENT PRAYER
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 25 minutes at the beginning of each meeting and limited to five minutes per person. Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.
- V. ADMINISTRATIVE BUSINESS:
 - a) Fairground mowing – Commissioner Stieben
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.
 - a) Approval of the minutes of the meeting of April 23, 2025
 - b) Approval of the minutes of the work session of April 23, 2025
 - c) Approval of the schedule for the week of May 5, 2025
 - d) Approval of the check register

- e) Approve and sign the OCB's
- f) Approve letter of recognition for Eagle Scout Henry Chaar

VII. FORMAL BOARD ACTION:

- a) Consider a motion to approve Resolution 2025-15, altering the boundaries of Rural Fire District No. 1 of Leavenworth County, Kansas to include only High Prairie Township.
- b) Consider a motion to approve the proposed changes to the Council on Aging Advisory Board by-laws.

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

- a) Quarterly reports
 - Council on Aging
 - Information Systems
 - Appraiser
- b) Discuss draft animal cruelty resolution
- c) Executive session to discuss attorney/client privileges

IX. ADJOURNMENT

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, April 28, 2025

Tuesday, April 29, 2025

Wednesday, April 30, 2025

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, May 1, 2025

4:00 p.m. Basehor's Blooming Festival
• Basehor Civic Campus

Friday, May 2, 2025

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM



Commissioner Mike Stiebens
Leavenworth County Commission
300 Walnut St.
Leavenworth, KS 66048

Subject: Request for County Assistance in Mowing the Ditches at the Fairgrounds

Dear Commissioner Stiebens,

I hope this letter finds you well. I am writing to express my appreciation for the county's past assistance in maintaining the ditches at the Leavenworth County Fairgrounds. Your support in mowing these areas has greatly contributed to ensuring the fairgrounds remain safe, well-kept, and welcoming to visitors.

As we are preparing for this year's events, we would like to kindly request the county's assistance once again in mowing the ditches at the fairgrounds. This includes the ditch down the West side of the ballpark road and the ditch South of the soccer field behind the rodeo arena.

We understand and appreciate the county's many responsibilities, and we are grateful for any assistance you can provide. Please let us know if there are any specific requirements or processes we need to follow to facilitate this request.

Thank you for your time and consideration. I look forward to your response and appreciate your continued support of the fairgrounds and our local community.

Sincerely,

Mike Kissinger

Mike Kissinger

Vice President

*****April 23, 2025 *****

The Board of County Commissioners met in a regular session on Wednesday, April 23, 2025. Commissioner Smith, Commissioner Culbertson; Commissioner Stieben, Commissioner Reid and Commissioner Dove are present; Also present: Mark Loughry, County Administrator; Misty Brown, County Counselor; Jon Khalil, Deputy County Counselor; Amy Allison, Planning and Zoning Deputy Director; Jamie Miller, EMS/Health Dept. Director; Bill Noll, Infrastructure and Construction Services;

PUBLIC COMMENT:

Paul Cromer, April Cromer, Rebecca Mahan, Ross Vogel and John Redden commented.

ADMINISTRATIVE BUSINESS:

Commissioner Stieben inquired about the Lansing RHID hearing.

A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben to accept the consent agenda for Wednesday, April 23, 2025 as presented.

Motion passed, 5-0.

Bill Noll requested approval of a supplemental agreement with Kimley-Horn for the Safe Streets grant.

A motion was made by Commissioner Stieben and seconded by Commissioner Smith to approve the supplemental agreement for the Safe Streets for All Implementation Grant with Kimley-Horn.

Motion passed, 5-0.

Jon Kahil presented the updated RHID policy.

A motion was made by Commissioner Stieben and seconded by Commissioner Smith to approve the adoption of a policy to evaluate and analyze proposed Reinvestment Housing Incentive District.

Motion passed, 5-0.

Misty Brown presented Resolution 2025-13, altering the boundaries of Rural Fire District No. 1.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to approve Resolution 2025-13, altering the boundaries of Rural Fire District No. 1 of Leavenworth County, Kansas to include only Delaware Township and High Prairie Township.

Motion passed, 5-0.

Ms. Allison presented Case DEV-24-097 & 098, final plat for Crosby Addition No. 2.

A motion was made by Commissioner Stieben and seconded by Commissioner Culbertson to that the proposed final plat as outlined in Case DEV-24-097 & 098 is compliant with the County Zoning and Subdivision Regulations and move that the proposed final plat be conditionally approved and accepted by this Board subject to the conditions set forth in the staff report and as adopted by the Planning Commission.

Motion passed, 5-0.

Ms. Allison presented Resolution 2025-14, vacating a portion of the plat of Story's Addition subdivision.

***A motion was made by Commissioner Culbertson and seconded by Commissioner Stieben that the vacation request as outlined in Case DEV-25-012 complies with K.S.A. 58-2613 and does not cause the public to suffer loss or inconvenience and that no private rights will be injured or endangered by the vacation based on recommendations of the Planning Commission and the findings set forth in the staff report. I move to approve Resolution 2025-14, the vacation request subject to the property rights of public utilities, right of way and easements for the public service facilities currently in existence and use.
Motion passed, 5-0.***

Ms. Allison presented the quarterly report for Planning and Zoning.

Jamie Miller presented the quarterly report for EMS and the Health Department.

Commissioners Dove and Smith attended the Kansas County Commissioners Association conference this week.

Commissioner Reid thanked the cities of Leavenworth County for meeting with her.

Commissioner Stieben attended the MARC meeting and a KCTA meeting.

***A motion was made by Commissioner Stieben and seconded by Commissioner Dove to adjourn.
Motion passed, 5-0.***

The Board adjourned at 10:59 a.m.

*****April 23, 2025 *****

The Board of County Commissioners met in a work session on Wednesday, April 23, 2025. Commissioner Culbertson; Commissioner Smith, Commissioner Stieben, Commissioner Reid and Commissioner Dove are present; Also present: Mark Loughry, County Administrator; Misty Brown, County Counselor, Jon Khalil, Deputy County Counselor; Chuck Magaha, Emergency Management; Andy Dedeke, Leavenworth County Sheriff

The Board met in a work session to discuss the Kansas Region L Hazard Mitigation Plan and 911 communications.

The Board ended the work session at 12:00 p.m.

Draft

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, May 5, 2025

Tuesday, May 6, 2025

Wednesday, May 7, 2025

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, May 8, 2025

12:00 p.m. LCDC meeting

Friday, May 9, 2025

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

START DATE: 04/19/2025 END DATE: 04/25/2025

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
20588	ADVANTAGE	ADVANTAGE PRINTING	348369	113433 AP	04/25/2025	5-001-5-49-301	108 REGISTER TO VOTE BUSINESS	150.00	
20588	ADVANTAGE	ADVANTAGE PRINTING	348369	113433 AP	04/25/2025	5-001-5-49-301	REGISTER TO VOTE - RERUN	150.00	
20588	ADVANTAGE	ADVANTAGE PRINTING	348369	113433 AP	04/25/2025	5-001-5-49-301	109 NVRA CARDS, NOTICE OF DISP	719.00	
20588	ADVANTAGE	ADVANTAGE PRINTING	348369	113433 AP	04/25/2025	5-001-5-49-301	109 NVRA CARDS, NOTICE OF DISP	754.00	
							*** VENDOR 20588 TOTAL		1,773.00
10529	AMERICAN R	AMERICAN ROOFING INC	348371	113435 AP	04/25/2025	5-001-5-33-209	CUSHING ADD VENTS, REPAIRS	1,500.00	
36	CAHILL PAT	PATRICK J CAHILL	348376	113440 AP	04/25/2025	5-001-5-09-231	COUR TAPPOINTED ATTORNEY	3,000.00	
362	CASAD BENJAMIN	BENJAMIN CASAD	348377	113441 AP	04/25/2025	5-001-5-09-231	COURT APPOINTED ATTORNEY	3,000.00	
8103	CHARTER COMMUNICATIO	CHARTER COMMUNICATIONS	348434	526	04/25/2025	5-001-5-07-219	INTERNT FOR MENTAL HEALTH ACCE	181.95	
8103	CHARTER COMMUNICATIO	CHARTER COMMUNICATIONS	348434	526	04/25/2025	5-001-5-18-213	152154701 COUNTY ACCESS FEES	169.98	
							*** VENDOR 8103 TOTAL		351.93
5447	CITY WIDE MAINTENANC	CITY WIDE MAINTENANCE	348378	113442 AP	04/25/2025	5-001-5-32-296	01001100496 JANITORIAL SVC - A	6,250.00	
5637	CLEARWATER ENTERPRIS	CLEARWATER ENTERPRISES,LLC	348348	113430 AP	04/22/2025	5-001-5-14-220	20642-1201903995 GAS SERVICE 3	1,531.60	
5637	CLEARWATER ENTERPRIS	CLEARWATER ENTERPRISES,LLC	348348	113430 AP	04/22/2025	5-001-5-32-392	20642-1201929650 JC GAS SERVIC	2,985.94	
							*** VENDOR 5637 TOTAL		4,517.54
935	DATAPILOT	DATAPILOT INC	348379	113443 AP	04/25/2025	5-001-5-07-251	DATAPILOT X PROGRAM	3,497.50	
935	DATAPILOT	DATAPILOT INC	348379	113443 AP	04/25/2025	5-001-5-07-251	DATAPILOT X PROGRAM	3,497.50	
							*** VENDOR 935 TOTAL		6,995.00
21300	DIST CT EMPL REIMB	AMBER ABLES	348380	113444 AP	04/25/2025	5-001-5-19-213	PER DIEM SPRING KACSO CONF	66.00	
21300	DIST CT EMPL REIMB	BAILEY MATNEY	348381	113445 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM	66.00	
21300	DIST CT EMPL REIMB	JOE MCSORLEY	348382	113446 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM	66.00	
21300	DIST CT EMPL REIMB	JORDAN ROSS	348383	113447 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM	66.00	
21300	DIST CT EMPL REIMB	MIRIAM ANDERSON	348384	113448 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM, MI	66.00	
21300	DIST CT EMPL REIMB	MIRIAM ANDERSON	348384	113448 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM, MI	154.00	
21300	DIST CT EMPL REIMB	MOLLIE ATHON	348385	113449 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM/MIL	154.00	
21300	DIST CT EMPL REIMB	MOLLIE ATHON	348385	113449 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM/MIL	66.00	
21300	DIST CT EMPL REIMB	NICK JACKSON	348386	113450 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM	66.00	
21300	DIST CT EMPL REIMB	TOM WEISHAAR	348387	113451 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM,MIL	66.00	
21300	DIST CT EMPL REIMB	TOM WEISHAAR	348387	113451 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM,MIL	154.00	
21300	DIST CT EMPL REIMB	TOM WEISHAAR	348387	113451 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM,MIL	42.00	
21300	DIST CT EMPL REIMB	TOM WEISHAAR	348387	113451 AP	04/25/2025	5-001-5-19-213	SPRING KACSO CONF PER DIEM,MIL	247.26	
							*** VENDOR 21300 TOTAL		1,279.26
495	DTC WORLDWIDE	DTC WORLDWIDE	348389	113453 AP	04/25/2025	5-001-5-07-362	LC132 SIGMA SUPPLY RETROFIT KI	54.89	
1032	EMS	LEAV CO EMS	348390	113454 AP	04/25/2025	5-001-5-07-219	INMATE TRANSPORT	601.99	
1032	EMS	LEAV CO EMS	348390	113454 AP	04/25/2025	5-001-5-07-219	INMATE TRANSPORT	153.27-	
							*** VENDOR 1032 TOTAL		448.72
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348352	520	04/22/2025	5-001-5-05-215	4-20 ELEC SVC 500 EISENHOWER	617.74	
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348435	527	04/25/2025	5-001-5-05-215	ELEC SVC 5175 HUGES RD	473.68	
							*** VENDOR 8686 TOTAL		1,091.42
656	FLOYD, JAMES	JAMES ANTWONE FLOYD	348392	113456 AP	04/25/2025	5-001-5-09-231	COURT APPOINTED ATTORNEY CIN	1,530.00	
70	FREESTATE EFT	FREESTATE ELECTRIC COOPERATIVE	348431	523	04/25/2025	5-001-5-07-223	ELECTRIC SVC TO SIRENS	643.96	
70	FREESTATE EFT	FREESTATE ELECTRIC COOPERATIVE	348350	518	04/22/2025	5-001-5-14-220	ELEC SVC 725 LAMING	746.93	
							*** VENDOR 70 TOTAL		1,390.89
1941	HALLEY	LAW OFFICE OF E ELAINE HALLEY	348393	113457 AP	04/25/2025	5-001-5-09-231	COURT APPOINTED ATTORNEY	3,000.00	
236	INTERPRETERS	INTERPRETERS INC	348394	113458 AP	04/25/2025	5-001-5-11-213	INTERRETER FOR LV25CR72 4/2/25	169.20	
99	JUROR								

warrants by vendor

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#							
99	JUROR									
							*** VENDOR	99 TOTAL	589.20	
66366	KANSAS GAS ACH	KANSAS GAS SERVICE	348353	521	04/22/2025	5-001-5-14-220	510614745 1628631 73 GAS SVC	1,033.07		
66366	KANSAS GAS ACH	KANSAS GAS SERVICE	348353	521	04/22/2025	5-001-5-32-392	510614745 1628631 73 GAS SVC	1,923.09		
66366	KANSAS GAS ACH	KANSAS GAS SERVICE	348353	521	04/22/2025	5-001-5-33-392	510614745 1562996 18 GAS SVC	718.16		
66366	KANSAS GAS ACH	KANSAS GAS SERVICE	348353	521	04/22/2025	5-001-5-33-392	510614745 1562996 18 GAS SVC	114.42		
							*** VENDOR	66366 TOTAL	3,788.74	
56	MIRROR	THE TONGANOXIE MIRROR	348412	113476 AP	04/25/2025	5-001-5-04-301	NEWSPAPER SUBSCRIPTION REG OF	42.00		
3	OTHER COUNTY OFFICE	EFFINGHAM COUNTY SHERIFFS OFFI	348413	113477 AP	04/25/2025	5-001-5-11-213	SVC OF SUMMONS: CASE LV24JC136	50.00		
7098	QUILL CORP	QUILL CORP	348414	113478 AP	04/25/2025	5-001-5-01-301	6310540 BOCC SUPPLIES	151.43		
6713	REILLY & S	REILLY & SONS INC	348433	525	04/25/2025	5-001-5-07-203	3723 LEAV COUNTY - NOTARY - AP	107.00		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-001-5-07-213	SHERIFF/EOC VEH MAINT, FUEL	6,331.93		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-001-5-14-332	SHERIFF/EOC VEH MAINT, FUEL	3,339.42		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-001-5-14-332	SHERIFF/EOC VEH MAINT, FUEL	297.21		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-001-5-14-333	BG FUEL, MAINT	507.64		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-001-5-14-336	NOX WEED FUEL/MAINT	637.77		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-001-5-31-320	BG FUEL, MAINT	4.40		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-001-5-41-213	APPRAISER VEH MAINT MARCH 2025	573.05		
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-001-5-53-308	NOX WEED FUEL/MAINT	956.11		
							*** VENDOR	458 TOTAL	12,647.53	
29720	SCHWINN EL	SCHWINN ELECTRIC	348416	113480 AP	04/25/2025	5-001-5-07-353	ADD RECEPACL AT 725 LAMING /M	1,100.00		
6148	SHERIFF	LEAV CO SHERIFF DEPT	348417	113481 AP	04/25/2025	5-001-5-07-211	REIM MEALS - HUTCHINSON	63.92		
376	SYMMETRY ACH	ATHENS ENERGY SERVICES HOLDING	348351	519	04/22/2025	5-001-5-33-392	413714 GAS SERVICE CUSHING BLD	1,302.10		
22972	TRANSFER STATION	TRANSFER STATION	348419	113483 AP	04/25/2025	5-001-5-33-297	BLDGS & GROUNDS - CUSHING CONS	26.00		
350	TREASURER	LEAVENWORTH COUNTY	348420	113484 AP	04/25/2025	5-001-5-31-209	NOXIOUS WEED FOR CHEMICALS	460.00		
350	TREASURER	LEAVENWORTH COUNTY	348420	113484 AP	04/25/2025	5-001-5-31-209	NOXIOUS WEED FOR CHEMICALS	57.95		
350	TREASURER	LEAVENWORTH COUNTY	348420	113484 AP	04/25/2025	5-001-5-31-209	NOXIOUS WEED FOR CHEMICALS	154.20		
350	TREASURER	LEAVENWORTH COUNTY	348420	113484 AP	04/25/2025	5-001-5-31-209	NOXIOUS WEED FOR CHEMICALS	115.90		
							*** VENDOR	350 TOTAL	788.05	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-01-302	MARCH POSTAGE BOCC/LEGAL	21.58		
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-02-302	MARCH POSTAGE CLERK/ELECTION	4.83		
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-03-302	MARCH POSTAGE CO TREAS & CST	200.00		
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-05-302	MARCH POSTAGE - EMS	414.79		
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-06-302	MARCH POSTAGE - PLANNING	79.22		
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-07-302	MARCH POSTAGE SHERIFF	318.26		
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-09-232	MARCH POSTAGE BOCC/LEGAL	76.37		

warrants by vendor

START DATE: 04/19/2025 END DATE: 04/25/2025

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-11-302	MARCH POSTAGE CO ATTY	626.31	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-19-302	MARCH POSTAGE DISTRICT COURT	1,799.12	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-28-302	MARCH POSTAGE HR	81.96	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-41-302	MARCH POSTAGE CO APPRAISER	1,609.83	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-49-302	MARCH POSTAGE CLERK/ELECTION	288.00	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-001-5-53-301	MARCH POSTAGE NOX WEED	.69	
							*** VENDOR	575 TOTAL	5,520.96
2	WATER DEPT	WATER DEPT	348422	113486 AP	04/25/2025	5-001-5-32-392	WATER SVC 514 S 2ND ST	20.00	
897	WHOLESALE &	WHOLESALE AND LIQUIDATION EXPE	348432	524	04/25/2025	5-001-5-07-359	36 GREEN BUCKET DETERGENT FOR	864.00	
897	WHOLESALE &	WHOLESALE AND LIQUIDATION EXPE	348432	524	04/25/2025	5-001-5-07-359	36 GREEN BUCKET DETERGENT FOR	450.00	
							*** VENDOR	897 TOTAL	1,314.00
100	WITNESS LIST						*** VENDOR	100 TOTAL	275.00
							TOTAL FUND 001		64,137.78

273	AMAZON SHERIFF	AMAZON CAPITAL SERVICES, INC	348370	113434 AP	04/25/2025	5-108-5-00-610	4-19 HEALTH DEPT - BREAST PUMP	164.97	
4938	BUILDING & GROUNDS	BUILDING & GROUNDS	348374	113438 AP	04/25/2025	5-108-5-00-219	4-9 HEALTH/WIC SHARED FACILITY	904.65	
4938	BUILDING & GROUNDS	BUILDING & GROUNDS	348374	113438 AP	04/25/2025	5-108-5-00-219	4-8 HEALTH/WIC SHARED BLDG COS	1,409.71	
4938	BUILDING & GROUNDS	BUILDING & GROUNDS	348374	113438 AP	04/25/2025	5-108-5-00-606	4-9 HEALTH/WIC SHARED FACILITY	301.55	
4938	BUILDING & GROUNDS	BUILDING & GROUNDS	348374	113438 AP	04/25/2025	5-108-5-00-606	4-8 HEALTH/WIC SHARED BLDG COS	469.92	
							*** VENDOR	4938 TOTAL	3,085.83
24545	CDW GOVERN	CDW GOVERNMENT INC	348347	113429 AP	04/22/2025	5-108-5-00-301	3773122 JABRA SPEAKER 510MS	111.86	
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348352	520	04/22/2025	5-108-5-00-219	4-20 ELEC SVC 500 EISENHOWER	463.30	
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348352	520	04/22/2025	5-108-5-00-606	4-20 ELEC SVC 500 EISENHOWER	154.44	
							*** VENDOR	8686 TOTAL	617.74
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-108-5-00-302	4-15 MARCH POSTAGE - HEALTH DE	90.42	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-108-5-00-606	4-15 MARCH POSTAGE - HEALTH DE	78.45	
							*** VENDOR	575 TOTAL	168.87
							TOTAL FUND 108		4,149.27

385	CNH INDUSTRIAL	CNH INDUSTRIAL CAPITAL AMERICA	348349	113431 AP	04/22/2025	5-115-5-00-410	2269378 TRACKLOADER B&G PMT 4	10,614.23	
							TOTAL FUND 115		10,614.23

843	FIDLAR	FIDLAR	348391	113455 AP	04/25/2025	5-119-5-00-252	2010343 AVID/LAREDO SVC TO APR	30,331.00	
843	FIDLAR	FIDLAR	348391	113455 AP	04/25/2025	5-119-5-00-252	2010343 AVID/LAREDO SVC TO APR	15,000.00	
843	FIDLAR	FIDLAR	348391	113455 AP	04/25/2025	5-119-5-00-252	2010343 BASTION AVID HOSTING T	3,950.00	
							*** VENDOR	843 TOTAL	49,281.00
							TOTAL FUND 119		49,281.00

4938	BUILDING & GROUNDS	BUILDING & GROUNDS	348374	113438 AP	04/25/2025	5-126-5-00-224	COMM CORR 1ST QTR 2025	2,380.00	
1708	SHERIFF - SECURITY	LEAV CO SHERIFF-SECURITY	348418	113482 AP	04/25/2025	5-126-5-00-224	1ST QUARTER SECURITY - COMM CO	495.58	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-126-5-00-321	MARCH POSTAGE ADT COMM CORR	31.01	
							TOTAL FUND 126		2,906.59

5637	CLEARWATER ENTERPRIS	CLEARWATER ENTERPRISES,LLC	348348	113430 AP	04/22/2025	5-133-5-00-304	4-55 20642-560001 GAS SVC CO S	291.52	
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348435	527	04/25/2025	5-133-5-00-251	4-56 ELEC SVC CO SHOP ET AL	119.03	

warrants by vendor

START DATE: 04/19/2025 END DATE: 04/25/2025

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#						
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348435	527	04/25/2025	5-133-5-00-251	4-56 ELEC SVC CO SHOP ET AL	620.03	
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348435	527	04/25/2025	5-133-5-00-251	4-56 ELEC SVC CO SHOP ET AL	336.28	
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348435	527	04/25/2025	5-133-5-00-251	4-56 ELEC SVC CO SHOP ET AL	32.10	
*** VENDOR								8686 TOTAL	1,107.44
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-133-5-00-301	4-36 MARCH POSTAGE PUBLIC WORK	87.40	
TOTAL FUND 133									1,486.36

4938	BUILDING & GROUNDS	BUILDING & GROUNDS	348374	113438 AP	04/25/2025	5-136-5-00-203	COMM CORR 1ST QTR 2025	793.33	
4938	BUILDING & GROUNDS	BUILDING & GROUNDS	348374	113438 AP	04/25/2025	5-136-5-00-223	COMM CORR 1ST QTR 2025	793.34	
4938	BUILDING & GROUNDS	BUILDING & GROUNDS	348374	113438 AP	04/25/2025	5-136-5-00-245	COMM CORR 1ST QTR 2025	793.33	
*** VENDOR								4938 TOTAL	2,380.00
1708	SHERIFF - SECURITY	LEAV CO SHERIFF-SECURITY	348418	113482 AP	04/25/2025	5-136-5-00-205	1ST QUARTER SECURITY - COMM CO	165.20	
1708	SHERIFF - SECURITY	LEAV CO SHERIFF-SECURITY	348418	113482 AP	04/25/2025	5-136-5-00-225	1ST QUARTER SECURITY - COMM CO	165.20	
1708	SHERIFF - SECURITY	LEAV CO SHERIFF-SECURITY	348418	113482 AP	04/25/2025	5-136-5-00-245	1ST QUARTER SECURITY - COMM CO	165.19	
*** VENDOR								1708 TOTAL	495.59
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-136-5-00-301	MARCH POSTAGE JUV COMM CORR	2.07	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-136-5-00-321	MARCH POSTAGE JUV COMM CORR	2.07	
*** VENDOR								575 TOTAL	4.14
TOTAL FUND 136									2,879.73

2621	CAFE	TERRY BOOKER	348375	113439 AP	04/25/2025	5-145-5-00-256	COA MEALS RESERVED 4/1 - 4/13	11,628.50	
2621	CAFE	TERRY BOOKER	348375	113439 AP	04/25/2025	5-145-5-00-256	COA MEALS RESERVED 4/1 - 4/13	14,267.50	
*** VENDOR								2621 TOTAL	25,896.00
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	348410	113474 AP	04/25/2025	5-145-5-00-201	CO ON AGING - PAPER	222.50	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	348410	113474 AP	04/25/2025	5-145-5-00-345	COA CONSUMABLES CI & CII GRANT	291.46	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	348410	113474 AP	04/25/2025	5-145-5-00-345	COA CONSUMABLES CI & CII GRANT	577.17	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	348410	113474 AP	04/25/2025	5-145-5-05-301	COA CONSUMABLES CI & CII GRANT	124.30	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	348410	113474 AP	04/25/2025	5-145-5-06-301	COA CONSUMABLES CI & CII GRANT	94.44	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	348410	113474 AP	04/25/2025	5-145-5-06-321	COA CONSUMABLES CI & CII GRANT	314.81	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	348410	113474 AP	04/25/2025	5-145-5-07-302	COA CONSUMABLES CI & CII GRANT	12.86	
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	348410	113474 AP	04/25/2025	5-145-5-07-321	COA CONSUMABLES CI & CII GRANT	62.96	
*** VENDOR								4755 TOTAL	1,700.50
678	LIFESAVERS CPR	LIFESAVERS CPR INSTRUCTORS,LLP	348411	113475 AP	04/25/2025	5-145-5-00-202	CPR TRAINING	2,205.00	
678	LIFESAVERS CPR	LIFESAVERS CPR INSTRUCTORS,LLP	348411	113475 AP	04/25/2025	5-145-5-00-202	CPR TRAINING	90.00	
678	LIFESAVERS CPR	LIFESAVERS CPR INSTRUCTORS,LLP	348411	113475 AP	04/25/2025	5-145-5-00-202	CPR TRAINING	360.00	
*** VENDOR								678 TOTAL	2,655.00
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-145-5-00-213	COA VEH MAINT MARCH	1,382.71	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-145-5-00-302	MARCH POSTAGE CO ON AGING	287.71	
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-145-5-00-302	MARCH POSTAGE CO ON AGING	9.00-	
*** VENDOR								575 TOTAL	278.71
TOTAL FUND 145									31,912.92

575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-146-5-00-302	MARCH POSTAGE CO TREAS & CST	2,171.25	
TOTAL FUND 146									2,171.25

2627	BALER SERVICE CO, IN	BALER SERVICE CO, INC	348372	113436 AP	04/25/2025	5-160-5-00-213	SOLID WASTE - SVC CALL RECYCLE	402.50	
2627	BALER SERVICE CO, IN	BALER SERVICE CO, INC	348372	113436 AP	04/25/2025	5-160-5-00-213	SOLID WASTE - SVC CALL RECYCLE	162.00	
2627	BALER SERVICE CO, IN	BALER SERVICE CO, INC	348372	113436 AP	04/25/2025	5-160-5-00-213	SOLID WASTE - SVC CALL RECYCLE	11.29	
*** VENDOR								2627 TOTAL	575.79
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-160-5-00-213	SOLID WASTE VEH MAINT, FUEL	1,359.04	
458	ROAD & BRIDGE	LEAV CO PUBLIC WORKS	348415	113479 AP	04/25/2025	5-160-5-00-304	SOLID WASTE VEH MAINT, FUEL	210.22	
*** VENDOR								458 TOTAL	1,569.26

START DATE: 04/19/2025 END DATE: 04/25/2025

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#						
29720	SCHWINN EL	SCHWINN ELECTRIC	348416	113480 AP	04/25/2025	5-160-5-00-213	SOLID WASTE COMPACTOR CONDUIT	540.00	
29720	SCHWINN EL	SCHWINN ELECTRIC	348416	113480 AP	04/25/2025	5-160-5-00-213	SOLID WASTE COMPACTOR CONDUIT	120.00	
								*** VENDOR 29720 TOTAL	660.00
575	US POSTAL SERVICE	US POSTAL SERVICE (QUADIENT-PO	348421	113485 AP	04/25/2025	5-160-5-00-201	MARCH POSTAGE SOLID WASTE TRAN	30.64	
								TOTAL FUND 160	2,835.69

3026	ASP ENTERPRISES	A.S.P. ENTERPRISES, INC	348331	1792 AP	04/19/2025	5-171-5-04-303	4-2 235TH RT 30:ERIOSION CONTR	190.80	
								TOTAL FUND 171	190.80

2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	348368	113432 AP	04/25/2025	5-174-5-00-210	REPAIR GENERATOR AT FT TOWER S	2,839.52	
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	348368	113432 AP	04/25/2025	5-174-5-00-210	REPAIR GENERATOR AT KICKAPOO T	486.83	
								*** VENDOR 2138 TOTAL	3,326.35
70	FREESTATE EFT	FREESTATE ELECTRIC COOPERATIVE	348350	518	04/22/2025	5-174-5-00-210	ELEC SVC EISENHOWER TOWER	693.29	
57	VERTIV SERVICES	VERTIV SERVICES, INC	348430	522	04/25/2025	5-174-5-00-210	587450 MAINT CONTRACTS TO 6.14	6,094.77	
57	VERTIV SERVICES	VERTIV SERVICES, INC	348430	522	04/25/2025	5-174-5-00-210	587450 MAINT CONTRACTS TO 6.14	3,112.72	
57	VERTIV SERVICES	VERTIV SERVICES, INC	348430	522	04/25/2025	5-174-5-00-210	587450 MAINT CONTRACTS TO 6.14	3,112.72	
57	VERTIV SERVICES	VERTIV SERVICES, INC	348430	522	04/25/2025	5-174-5-00-210	587450 MAINT CONTRACTS TO 6.14	3,112.72	
57	VERTIV SERVICES	VERTIV SERVICES, INC	348430	522	04/25/2025	5-174-5-00-210	587450 MAINT CONTRACTS TO 6.14	4,780.04	
57	VERTIV SERVICES	VERTIV SERVICES, INC	348430	522	04/25/2025	5-174-5-00-210	587450 MAINT CONTRACTS TO 6.14	722.70	
								*** VENDOR 57 TOTAL	20,935.67
								TOTAL FUND 174	24,955.31

5637	CLEARWATER ENTERPRIS	CLEARWATER ENTERPRISES,LLC	348348	113430 AP	04/22/2025	5-195-5-00-290	20642-0321A77493 GAS SERVICE 2	68.22	
66366	KANSAS GAS ACH	KANSAS GAS SERVICE	348353	521	04/22/2025	5-195-5-00-290	510614745 1628631 73 GAS SVC	98.53	
2	WATER DEPT	WATER DEPT	348422	113486 AP	04/25/2025	5-195-5-00-290	WATER SVC COMM CORR	60.97	
								TOTAL FUND 195	227.72

8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348352	520	04/22/2025	5-212-5-00-2	ELEC SVC SEWER DIST 2	204.60	
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348352	520	04/22/2025	5-212-5-00-2	ELEC SVC SEWER DIST 2	80.60	
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348352	520	04/22/2025	5-212-5-00-2	ELEC SVC SEWER DIST 2	32.70	
8686	EVERGY EFT	EVERGY KANSAS CENTRAL INC	348352	520	04/22/2025	5-212-5-00-2	ELEC SVC SEWER DIST 2	74.65	
								*** VENDOR 8686 TOTAL	392.55
								TOTAL FUND 212	392.55

3998	DREXEL TEC	DREXEL TECHNOLOGIES INC	348388	113452 AP	04/25/2025	5-220-5-11-400	4-2 28984 REBID BF K-19 REPLAC	154.00	
								TOTAL FUND 220	154.00

840	BATEMEN,AMY	BATEMAN LAW GROUP LLC	348360	1011 AP	04/23/2025	5-222-5-00-201	ATTORNEY FEES 2024DM799 PAMELA	1,107.50	
9271	LANSING CI	CITY OF LANSING	348333	1009 AP	04/21/2025	5-222-5-00-201	HIGH PRAIRIE TOWNSHIP PMT 1 OF	108,424.00	
4648	WASTE MANAGEMENT	WASTE MANAGEMENT	348334	1010 AP	04/21/2025	5-222-5-00-201	26-91398-43006 FIRE DIST #1 PA	81.97	
								TOTAL FUND 222	109,613.47

2570	BOND ESCROW REFUND	PATRICK HORTON	348373	113437 AP	04/25/2025	5-503-5-00-2	REF ENTRANCE PERMIT 204TH ST	100.00	
								TOTAL FUND 503	100.00
								TOTAL ALL CHECKS	308,008.67

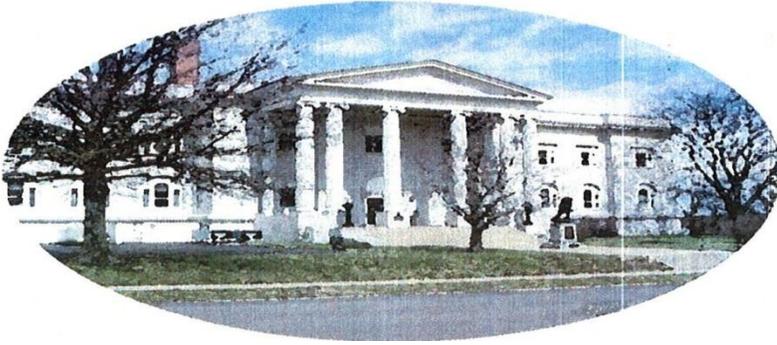
TYPES OF CHECKS SELECTED: * ALL TYPES

FUND SUMMARY

001	GENERAL	64,137.78
108	COUNTY HEALTH	4,149.27
115	EQUIPMENT RESERVE	10,614.23
119	ROD TECHNOLOGY	49,281.00
126	COMM CORR ADULT	2,906.59
133	ROAD & BRIDGE	1,486.36
136	COMM CORR JUVENILE	2,879.73
145	COUNCIL ON AGING	31,912.92
146	COUNTY TREASURER SPECIAL	2,171.25
160	SOLID WASTE MANAGEMENT	2,835.69
171	S TAX CAP RD PROJ: BONDS	190.80
174	911	24,955.31
195	JUVENILE DETENTION	227.72
212	SEWER DISTRICT 2: TIMBERLAKES	392.55
220	CAP IMPR: RD & BRIDGE	154.00
222	BOCC FIRE MGMT	109,613.47
503	ROAD & BRIDGE BOND ESCROW	100.00
	TOTAL ALL FUNDS	308,008.67

Consent Aenda 4-30-2025

Checks 4/19-4/25



**COUNTY OF LEAVENWORTH
BOARD OF COUNTY COMMISSIONERS**

**300 Walnut
Leavenworth, Kansas 66048-2815
(913) 684-0417
Facsimile (913) 680-2742
email: bocc@leavenworthcounty.org**

April 30, 2025

Mr. Henry Chaar
c/o Bill Kidder
1055 Washington St.
Leavenworth, Kansas 66048

Re: Completion of Eagle Project and Eagle Rank

Dear Mr. Chaar:

The Leavenworth County Board of County Commissioners has been notified that you have completed your Eagle Project and met all the other requirements to earn the Eagle Rank! The Board congratulates you in your work in reconstructing a retaining wall for the First United Methodist Church and for completing your Eagle Scout Leadership Service Project. The Board of County Commissioners commends you for your leadership skills obtained through the scouting program and thank you for benefiting the community and Leavenworth County.

Good luck on all your future endeavors!

Sincerely,

Mike Smith, Chairperson
4th District

Jeff Culbertson, Member
1st District

Vanessa Reid, Member
2nd District

Willie Dove, Member
3rd District

Mike Stieben, Member
5th District

**Leavenworth County
Request for Board Action**

Date: April 24, 2025

To: Board of County Commissioners

Cc: Mark Loughry, County Administrator

From: Jon Khalil, Deputy County Counselor

Department Head Approval: N/A

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Consideration of a Resolution altering the boundaries of Rural Fire District No. 1 of Leavenworth County, Kansas (“Fire District No. 1”) to include only High Prairie Township

Recommendation: Consideration and approval of a Resolution (attached) altering Fire District No. 1 to include only High Prairie Township.

Analysis:

- Fire District No. 1 was formed in 2003 by the Board of County Commissioners of Leavenworth County, Kansas (“County”) and is comprised of the City of Lansing, Delaware Township, and High Prairie Township.
- The County, the City of Lansing, Delaware Township and High Prairie Township all entered into an Interlocal Agreement, and the County delegated all of the governing powers of Fire District No. 1 to a board of trustees to govern the joint operation and management of the Fire District No. 1.
- The Interlocal Agreement was terminated on December 31, 2024, and the County became the governing body of Fire District No. 1 on January 1, 2025.
- The County was required to arrange for the provision of fire protection services within Fire District No. 1 and entered into a contract with the City of Lansing to provide fire protection services within the boundaries of Fire District No. 1 for a period of one year.
- On March 12, 2025, the City of Lansing was detached from Fire District No. 1 and new boundaries of Fire District No. 1 were declared on April 23, 2023 to include only Delaware Township and High Prairie Township
- On March 13, 2025 the County received a petition from Delaware Township for the alteration of the boundaries of Fire District No. 1 by detaching and excluding Delaware Township from Fire District No. 1.
- K.S.A. 19-3604 provides that the Board of County Commissioners may adopt and publish a resolution attaching or detaching the lands described from the fire district upon a sufficient petition to the Board of County Commissioners.

- The resolution and map showing the territory of the district and the lands proposed to be detached therefrom has been published once each week for two consecutive weeks in the official County newspaper.
- No protest petition in accordance with K.S.A. 19-3604 was filed regarding the alteration of the boundaries of Fire District No. 1.
- K.S.A. 19-3604 requires the Board of County Commissioners to declare the new boundaries of Fire District No. 1 in a like manner as the boundaries were declared at the time of the original organization of Fire District No. 1.
- The proposed resolution declares that Fire District No. 1 will now include only High Prairie Township and be coextensive with the boundaries of High Prairie Township.
- The resolution showing altered boundaries of Fire District No. 1 will be published in the official county newspaper one time after adoption in accordance with K.S.A. 19-3602.

Alternatives: 1) Decline to alter the boundaries of Fire District No. 1; 2) Table the matter for further study.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: Incidental publication costs

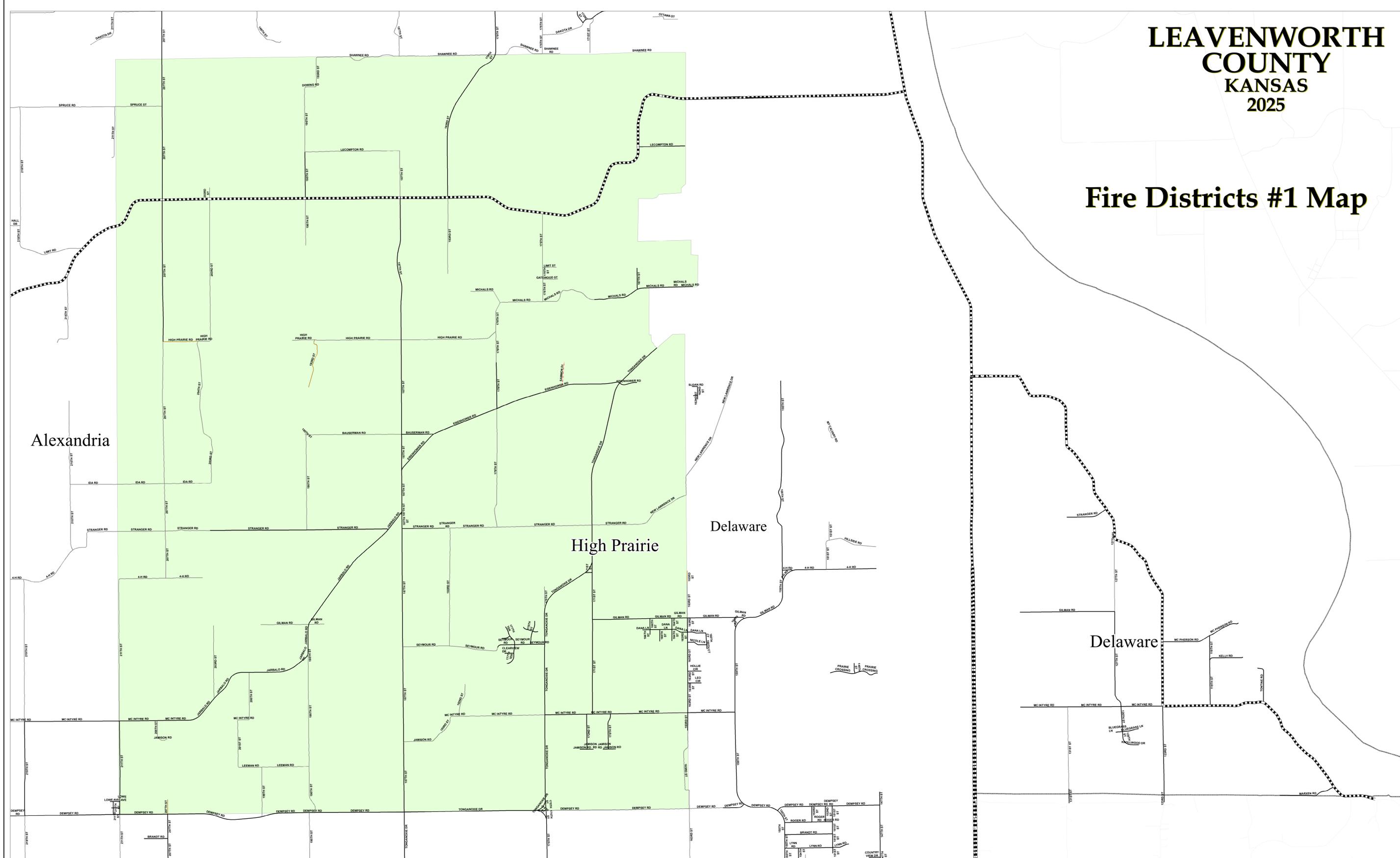
Additional Attachments:

Resolution

Map

LEAVENWORTH COUNTY KANSAS 2025

Fire Districts #1 Map

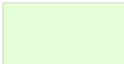


Alexandria

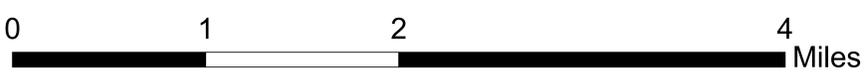
High Prairie

Delaware

Delaware

 High Prairie Township

- Legend**
-  GRAVEL
 -  HARD SURFACE
 -  State Maintained
 -  MINIMUM
 -  PRIVATE



Leavenworth County
GIS Services
300 Walnut Suite 030
Leavenworth, KS 66048
Ph: 913-758-6780
Ph: 913-684-0443



RESOLUTION NO. 2025-15

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
LEAVENWORTH, KANSAS DECLARING THE NEW BOUNDARIES OF RURAL
FIRE DISTRICT NO.1 OF LEAVENWORTH COUNTY, KANSAS.**

WHEREAS, Rural Fire District No. 1 of Leavenworth County, Kansas (“Fire District No. 1”) was formed in 2003 by the Board of County Commissioners of Leavenworth County, Kansas (“County”) under K.S.A. 19-3601 et. seq, the Fire Protection Act; and

WHEREAS, The Fire District No. 1 was comprised of the City of Lansing, Delaware Township, and High Prairie Township; and

WHEREAS, the County, the City of Lansing, Delaware Township and High Prairie Township all entered into an Interlocal Agreement under K.S.A. 12-2901, et. seq., the Interlocal Cooperation Act; and

WHEREAS, the County delegated all of the governing powers of Fire District No. 1 to a board of trustees in the Interlocal Agreement under K.S.A. 12-3612a, and the Interlocal Agreement set forth the terms and conditions governing the joint operation and management of the Fire District; and

WHEREAS, the Interlocal Agreement was terminated on December 31, 2024, and the County became and constituted the governing body of Fire District No. 1 under K.S.A. 19-3601 on January 1, 2025; and

WHEREAS, K.S.A. 19-3604(b) sets forth the process for the alteration of a fire district and;

WHEREAS, the City of Lansing was detached from Fire District No. 1 on March 12, 2025 and new boundaries of Fire District No. 1 were declared on April 23, 2023 to include only Delaware Township and High Prairie Township; and

WHEREAS, on March 13, 2025 the County received a petition from the Delaware Township pursuant to K.S.A. 19-3604(b) for the alteration of Fire District No. 1, and seeking the exclusion of Delaware Township from Fire District No. 1; and

WHEREAS, the Board of County Commissioners adopted Resolution No. 2025-11 on March 19, 2025, detaching Delaware Township from Fire District No. 1 and finding that the petition submitted by Delaware Township was sufficient and conformed as near as may be possible to the petition required for the organization of the fire district; and

WHEREAS, the Resolution 2025-11 was published in the Leavenworth Times for two consecutive weeks on March 22, 2025 and March 29, 2025 as required by K.S.A. 19-3604 and the 30-day period for a protest petition has passed with no such petition being filed.

**NOW THEREFORE, THE BOARD OF COUNTY COMMISSIONERS OF
LEAVENWORTH COUNTY, KANSAS SITTING IN REGULAR SESSION DOES
HEREBY RESOLVE:**

1. That the Delaware Township is detached and removed from the boundaries of Fire District No. 1; and
2. That the new boundaries of Fire District No. 1 consist only of High Prairie Township and are coextensive with the boundary of High Prairie Township; and
3. That this Resolution and the attached map of the new boundaries shall be published in the manner proscribed by K.S.A. 19-3604.

Staff is authorized and directed to prepare and publish the statutory notices and prepare all other necessary and appropriate documentation to accomplish the alteration and declaration of the new boundaries of Fire District No. 1.

ADOPTED the 30th day of April, 2025.

BOARD OF COUNTY COMMISSIONERS
OF LEAVENWORTH COUNTY, KANSAS

Mike Smith, CHAIR

Jeff Culbertson, MEMBER

Vanessa Reid, MEMBER

Willie Dove, MEMBER

Mike Stieben, MEMBER

ATTEST:

Fran Keppler, CLERK

Leavenworth County Request for Board Action

Date: April 30, 2025
To: Board of County Commissioners
From: Council on Aging

Department Head Approval: Connie Harmon

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Approval of the proposed changes to the *Council on Aging* Advisory Board by-laws.

Recommendation: Approval

Analysis:

The Council on Aging Advisory Board members have proposed the following revisions to the organization's by-laws to best serve older adults in Leavenworth County. The current by-laws have not been amended in 20 years.

- Section 1:
 - Amend number of Board seats from 11 to 9.
- Section 7:
 - Change open meeting in September to March per Kansas Department of Aging and Disability procedure change.

Alternatives: Table, Deny, Approve

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested: n/a

Additional Attachments: Leavenworth County Council on Aging Advisory Board By-Laws



Live Well.
Age Well.

LEAVENWORTH COUNTY COUNCIL ON AGING

711 Marshall Street, Suite 100

Leavenworth, KS 66048

Phone: 913.684.0777 Fax: 913.684.0779

Email: seniors1st@leavenworthcounty.gov

ARTICLE III: LEAVENWORTH COUNTY COUNCIL ON AGING ADVISORY BOARD

Section 1: *The Advisory Board of 9 members shall be appointed by the Board of County Commissioners for terms of three calendar years. Approximately one third of the Advisory Board is appointed annually. Board members may be reappointed at the end of their initial term for a second three-year term, not to exceed 6 consecutive years. A majority of persons appointed to the Advisory Board shall be at least 50 years of age. Broad representation of the County at large is desired.*

Section 2: *The Advisory Board shall meet 10 times yearly with the Director of the Council on Aging or as needed and requested by the Director. Board members will serve in an advisory capacity to the Director and to the Board of County Commissioners. Required annual public hearings may be held in lieu of meetings.*

Section 3: *The officers of the Advisory Board are elected annually by the Board to serve one calendar year. The officers shall comprise the Executive Committee of the Board. The officers shall be a Chair and Vice-Chair.*

Section 4: *In the event a member of the Advisory Board is unable to complete his/her term due to death, disability, relocation from the County, or non-participation (3 unexcused absences), or resignation, the Advisory Board will recommend a person to the Board of County Commissioners for appointment to the unexpired term.*

Section 5: *The duties of the Chair are to preside at all meetings of the Advisory Board and to act as the spokesperson for the Advisory Board. The Vice-Chair will preside in the absence of the Chair. In the event the Chair is unable to finish a term, the Vice-Chair, if in good standing, will complete the Chair's unexpired term. The Board will elect a new Chair and Vice-Chair annually. Elections will occur in November with the new officers taking office in January.*

Section 6: *The Advisory Board will receive reports on the activities of the Council on Aging from the Director and staff. Board members will provide consultation to the staff concerning program effectiveness, prioritization of new program initiatives and problem resolution. Board members may make recommendations to the Board of County Commissioners on specific issues.*

Section 7: *There will be a meeting in the month of April for the purpose of reporting to the public at large the activities of the Council on Aging. All meetings of the Advisory Board are open to the public. During meetings of the Advisory Board noted as being Public Hearings, comments from the public will be welcomed. Notice of meetings of the Advisory Board will be posted in the reception area of the COA office.*

Quarterly Report

Q1 At-A-Glance:

	2025	Notes
Nutrition		The Continuing Resolution (CR) Congress passed in March held senior nutrition funding at FY24 levels through 9/1/2025. No funds were earmarked as a part of this CR and the Older Americans Act funding has not yet been reauthorized to safeguard senior nutrition funding. Preliminary FY26 budget drafts propose holding funding for senior nutrition at FY24 levels.
Q1 Meals on Wheels Meals Served	25,9757	
<ul style="list-style-type: none"> • Home-delivered • Congregate 	22,021 4,930	
<ul style="list-style-type: none"> • YTD Unduplicated Clients Served • YTD New Clients • Current Waitlist (4.23.2025) 	645 65 25	
Transportation		
Trips Provided YTD	3,793	Total mileage for Q1 Transportation trips: 42,107 Fifty-one riders from Tonganoxie, Basehor, Linwood, Bonner Springs, McLouth and Easton accessed COA Transportation for 438 rides in Q1.
<ul style="list-style-type: none"> • YTD Unduplicated Clients Served • Q1 New Clients 	530 29	
Volunteerism		
<ul style="list-style-type: none"> • Q1 Active Volunteers • Q1 Volunteer Hours 	174 4,586	Volunteerism is at an all-time high, saving the County an estimated \$153,586.00 in Q1. 16 new volunteers were onboarded in Q1.
Budget		53% of expected revenue has been received in FY25.
<ul style="list-style-type: none"> • Approved • Expended • Revenue Received 	\$4,104,387.00 \$847,873.00 \$2,170,585.00	

2025 strategic focus areas

- **Expand access and strengthen programming to meet community needs.**
 - Participation in Leisure & Learning programming continues to grow. Two new offerings were launched in Q1: *Game On*, a time when participants gather to play the games of their choice, and *Chairside Yoga* was added on Mondays at 8:30am. Yoga classes are now offered three times per week.
 - Thirty-three new participants were added in Q1. Of these new Q1 participants, 52% are between the ages of 50-69.
 - Staff have refined and clarified protocols and eligibility guidelines for the agency's In-Home Support Department including discontinuing medical attendant and updating *Curb-to Curb* trash services.
 - The In-Home Support team has added 14 new clients receiving services in Q1 for chores, shopping and attendant care, bringing their unduplicated caseload to 57clients.
 - VITA staff and volunteers completed 540 tax returns for Leavenworth County residents this tax season, fielded 2,299 calls and facilitated 881 appointments.
- **Broaden and evolve grant funding and fundraising efforts to sustain and expand current service offerings.**
 - In addition to carefully monitoring the status of the agency's Older American's Act funding, staff applied for 9 local and national grants in Q1 totaling \$43,600 with notifications due in the spring/early summer months.
 - To date, the COA has been awarded 3 of 9 grants generating \$7,000 in additional revenue to support the following programs: Meals on Wheels, Sr. Express Transportation, and Heart to Heart Transportation.
 - In addition to grants, the COA secured the following revenue through fundraising and donations to support agency programs and offset costs: \$4,272.00
 - \$ 3,000.00 Good Shepherd Thrift Store, Tonganoxie, to benefit Meals on Wheels
 - \$500.00 *Pedicures for Paws* Nail Trim Fundraiser
 - \$960.00 Gift Shop donations
- **Grow and strengthen partnerships and volunteer engagement.**

- Staff expanded our partnerships to 36 area businesses, churches, individuals and non-profits to provide comprehensive support and programming to the County's older adults. This includes the addition of Everygy, Frontier Community Credit Union, KS Talking Books, and Catholic Charities.



Information Systems Department Quarterly Report

April 24, 2025

REPORT PERIOD: FIRST QUARTER 2025

Budget

Total Budget	\$711,950.00
Total Expenditures	\$132,028.96
End of Year Balance	\$579,921.04

Personnel

Department is currently fully staffed; however, one employee has given notice and will be leaving in May.

Projects by Department or Category

Server Administration

Applied security and software patches to the server farm and a multitude of applications and services. Resolved certificate issue with the vcenter servers. Updated software on the Storage Area Network (SANs). Updated the Trellix security device used by the Clerk's Office.

Microsoft Exchange (Email)

Microsoft has proclaimed Exchange Server 2019 as end-of-life effective October of 2025. Quotes have been received and we are drafting the RBA.

District Court

The State (OJA) has secured, for the first judicial district, a license for the cloud-based courtroom recording software. Installation of cloud agent for FTR was completed in courtroom 4. The cloud-based solution does not replace the on-premise recording systems, however, it does provide some additional capabilities that were previously unavailable to District Court, at least for courtroom four's proceedings.

Sheriff's Office

Assisted in resolving an issue with accessing and processing video data from an old evidence management solution used in previous years.

Public Works IT Refresh

Refresh deployment is ongoing for Public Works Department. We have completed, and deployed custom builds for GIS and surveyor.

Cybersecurity

No security events took place during this reporting period.

Help Desk Activity (1/1/2025-3/31/2025)

481 tickets, a decrease of ~11% for the same period of 2024 (541 tickets).

DEPARTMENT	TICKETS
Sheriff's Office	180
District Court	46
County Attorney's Office	29
EMS	26
Treasurer's Office	24
Public Works	22
Council on Aging	21
Human Resources	21
Clerk's Office	20
Health Department	17
Register of Deeds	16
Information Systems	15
Community Corrections	14
Appraiser's Office	11
GIS	5
KSU Extension	4
Planning and Zoning	4
Commission	3
Transfer Station	3
	481

This data represents documented service requests contained within the help desk management system and does not provide a complete view of all activity undertaken by the department.

Quarterly Report

April 30, 2025

Prepared By:
Bob Weber, County Appraiser

Ongoing Activities

1. Informal Hearings

- a. The Appraiser's office sent change of value notices February 28th. The values on 229 parcels were appealed out of a total of 32,861 parcels. We have scheduled and held all informal meetings with tax payers.

1. Year Informal Hearings

2025	229
2024	272
2023	789
2022	711
2021	438

- b. The last day to schedule an appeal was March 31st.
- c. Real-estate values will be certified to the county clerk in early May.

2. Personal Property

- a. All personal property valuation notices will be mailed by May 1st.
- b. Changes in 2024 legislation eliminated the requirement for owners of taxable personal property to file a rendition each year with the county appraiser. The change of value notices included a listing of the personal property with a letter explaining the law changes and asking the property owner to notify the appraiser's office of any changes.
- c. Senate Bill 10 was introduced this year. This bill would exempt any off-road vehicle, any motorized bicycle, any trailer having a gross weight of 15,000 pounds or less not used in the production of income, and any marine equipment. This legislation passed out of the senate with an amendment that added aircraft to the list. The house removed aircraft off the list. The legislation ultimately did not pass.
- d. All oil and gas valuation notices will be mailed by May 1st.

3. Sales

- a. 322 total sales have been received though the first quarter of 2025. This compares to 362 in 2024 and 351 in 2023. The median number of sales for the first quarter over the previous ten years is 363.

4. Maintenance

- a. The county appraiser is required to inspect every property once every six years. This year we have 5,590 parcels scheduled for re-inspection. We are using oblique imagery flown in late March and early April to aid in this process. This year we are inspecting rural areas between McIntyre and Donahoo roads east of county road 30, areas in Lansing east of Main Street, and northern portions of Leavenworth City.
- b. There are currently 811 open building permits for residential / agricultural properties and 59 open building permits for commercial properties.

Leavenworth County 2024/2025 Quarterly Report										Cumulative Percent Complete					
A. APPRAISAL SCOPE OF WORK - Due Date April 30th										<i>July 1st - Sept 30th</i> <i>Due Oct 15</i>	<i>Oct 1st - Dec 31st</i> <i>Due Jan 15</i>	<i>Jan 1st - Mar 31st</i> <i>Due Apr 15</i>	<i>Apr 1st - June 30th</i> <i>Due July 15</i>	<i>Submit Date</i>	<i>Appraiser Initials</i>
RP & PP/OG USPAP Certifications and Addendum - Due Date by July 1st															
A1	A scope of work citing the appraiser's intention, a project budget, a breakdown of the real property parcels and personal property renditions to be appraised was completed and submitted to PVD by April 30th.									100%				Some time in April 2024	RJW
A2	If applicable, all known deficient procedural and statistical compliance items presented in the compliance review have been addressed.														
A3	A copy of the signed Real Property and Personal Property/Oil & Gas USPAP certification report and Addendum shall be submitted electronically to the Division of Property Valuation by July 1st for the appraiser's personal and real property value certification to the county clerk as mandated in K.S.A. 79-1466.														
										Cumulative Percent Complete					
										Cumulative Percent Complete					
B. SALES FILE - Ongoing but QC completed prior to starting analysis										<i>July 1st - Sept 30th</i> <i>Due Oct 15</i>	<i>Oct 1st - Dec 31st</i> <i>Due Jan 15</i>	<i>Jan 1st - Mar 31st</i> <i>Due Apr 15</i>	<i>Apr 1st - June 30th</i> <i>Due July 15</i>	<i>Submit Date</i>	<i>Appraiser Initials</i>
Deadline - CAMASL November 1st															
B1	All sales file requirements for both valid and invalid transactions including performing an on-site physical inspection/measurement verification on all valid transfers have been met.									70%	98%	100%		10/10/24	RJW
B2	A cross edit report identifying file discrepancies between the CAMA file and the Sales History file was ran and corrections made where applicable. CAMASL Report									100%				10/10/24	RJW
B3	Exempt docket numbers are recorded for all applicable exempt structures/parcels that have sold in the past two years.									70%		100%		4/14/25	RJW
										Cumulative Percent Complete					
										Cumulative Percent Complete					
C. PARCEL MAINTENANCE INSPECTION - Deadline January 1st										<i>July 1st - Sept 30th</i> <i>Due Oct 15</i>	<i>Oct 1st - Dec 31st</i> <i>Due Jan 15</i>	<i>Jan 1st - Mar 31st</i> <i>Due Apr 15</i>	<i>Apr 1st - June 30th</i> <i>Due July 15</i>	<i>Submit Date</i>	<i>Appraiser Initials</i>
C1	A field inspection has been performed and an inspection history record has been created for all parcels inspected through the reinspection process.									98%	100%			12/5/24	RJW
C2	A quality control review has been completed on a sample of reviewed properties in accordance to the Revaluation Maintenance Specifications.									98%	100%			12/5/24	RJW
										Cumulative Percent Complete					

		Cumulative Percent Complete					
D. LAND VALUE MODEL CALIBRATION		<i>July 1st - Sept 30th Due Oct 15</i>	<i>Oct 1st - Dec 31st Due Jan 15</i>	<i>Jan 1st - Mar 31st Due Apr 15</i>	<i>Apr 1st - June 30th Due July 15</i>	<i>Submit Date</i>	<i>Appraiser/ initials</i>
RESIDENTIAL LAND - Deadline November 1st							
D1	A NBHD analysis/profile has been completed and submitted for review for all residential NBHDs.	100%				10/9/24	RJW
D2	A trend analysis for residential land has been completed and submitted for review..	100%				10/9/24	RJW
D3	Analysis of residential land values using recognized methods was completed for all active land models and submitted for review. Models with no sale data must have a summary of how the model values were arrived at and submitted for review.	100%				10/9/24	RJW
D4	All model analysis was tested for accuracy and the results were applied to Orion. Values chosen that are different than analysis have been tested for accuracy.	100%				10/9/24	RJW
D5	A narrative summary and conclusion statement was completed and is in the work file.	100%				10/9/24	RJW
D6	Supporting documentation for all SITE or UNIT PRICE overrides must be on the Orion record and/or on file. All documentation must be submitted for review.	100%				10/9/24	RJW
D7	All influence factors must have an acceptable reason code which explains the influence.	100%				10/9/24	RJW
COMMERCIAL LAND - Deadline January 1st							
D7	A NBHD analysis/profile has been completed and submitted for review for all commercial NBHDS.		100%			12/6/24	RJW
D8	A trend analysis for commercial land has been completed and submitted for review..		100%			12/6/24	RJW
D9	Analysis of commercial land values using recognized methods was completed for all active land models and submitted for review. Models with no sale data must have a summary of how the model values were arrived at and submitted for review.		100%			12/6/24	RJW
D10	All model analysis was tested for accuracy and the results were applied to Orion. Values chosen that are different than analysis have been tested for accuracy.		100%			12/6/24	RJW
D11	A narrative summary and conclusion statement was completed and is in the work file.		100%			12/6/24	RJW
D12	Supporting documentation for all SITE or UNIT PRICE overrides must be on the Orion record and/or on file. All documentation must be submitted for review.		100%			12/6/24	RJW
D13	All influence factors must have an acceptable reason code which explains the influence.		100%			12/6/24	RJW
AG LAND MARKET STUDY - Deadline February 1st							
D13	A market ag land analysis was completed.			100%		1/30/25	RJW
D14	A trend analysis for ag land has been completed and submitted for review..			100%		1/30/25	RJW
D15	Analysis was tested for accuracy and the results were applied to Orion. Values chosen that are different than analysis have been tested for accuracy.			100%		1/30/25	RJW
D16	A narrative summary and conclusion statement was completed and is in the work file.			100%		1/30/25	RJW

		Cumulative Percent Complete					
E. CONSTRUCTION COST MULTIPLIER ANALYSIS (Optional)		<i>July 1st - Sept 30th Due Oct 15</i>	<i>Oct 1st - Dec 31st Due Jan 15</i>	<i>Jan 1st - Mar 31st Due Apr 15</i>	<i>Apr 1st - June 30th Due July 15</i>	<i>Submit Date</i>	<i>Appraiser/ initials</i>
RESIDENTIAL MULTPLIER - <i>Deadline November 1st</i>							
E1	The default MS local multiplier was used and the MSRes.LOCAL.MULT (Residential) is blank.	100%				10/10/24	RJW
E2	A narrative summary and conclusion statement was completed.						
E3	A construction cost analysis was completed and the MSRes.LOCAL.MULT table was updated.						
E4	Multiple cost multipliers were normalized for the county and documentation is available.						
E5	If applicable, all model analysis was tested for accuracy and the results were applied to Orion.						
E6	If applicable, recent sales of new construction was used for cost table calibration.						
E7	If applicable, construction cost data was collected and is in the work file.						
COMMERCIAL MULTIPLIER - <i>Deadline January 1st</i>							
E8	The default MS local multiplier was used and the MS.LOCAL.MULT (Commercial) is blank.	100%				10/10/24	RJW
E9	A narrative summary and conclusion statement was completed.						
E10	A construction cost analysis was completed and the MS.LOCAL.MULT table was updated.						
E11	Multiple cost multipliers were normalized for the county and documentation is available.						
E12	If applicable, all model analysis was tested for accuracy and the results were applied to Orion.						
E13	If applicable, recent sales of new construction was used for cost table calibration.						
E14	If applicable, construction cost data was collected and is in the work file.						

		Cumulative Percent Complete					
F. DEPRECIATION ANALYSIS		<i>July 1st - Sept 30th Due Oct 15</i>	<i>Oct 1st - Dec 31st Due Jan 15</i>	<i>Jan 1st - Mar 31st Due Apr 15</i>	<i>Apr 1st - June 30th Due July 15</i>	<i>Submit Date</i>	<i>Appraiser/ initials</i>
Residential Property - Deadline December 1st							
F1	A time trend analysis was completed for residential dwellings.		100%			11/27/24	RJW
F2	All applicable valid sales were used to develop a residential depreciation analysis.		100%			11/27/24	RJW
F3	All model analysis was tested for accuracy and the study results were applied to Orion.		100%			11/27/24	RJW
F4	A narrative summary and conclusion statement was completed and is in the work file.		100%			11/27/24	RJW
Manufactured Homes - Deadline December 1st							
F5	A time trend analysis was completed for manufactured homes.		100%			11/27/24	RJW
F6	All manufactured home replacement costs are derived from the Marshall Swift cost system.		100%			11/27/24	RJW
F7	All valid SW manufactured home sales were used to develop a depreciation analysis.		100%			11/27/24	RJW
F8	All valid DW manufactured home sales were used to develop a depreciation analysis.		100%			11/27/24	RJW
F9	Depreciation tables are applied to both real and personal property in the same manner.		100%			11/27/24	RJW
F10	All model analysis was tested for accuracy and the study results were applied to Orion.		100%			11/27/24	RJW
F11	A narrative summary and conclusion statement was completed and is in the work file.		100%			11/27/24	RJW
Commercial Property - Deadline January 15th							
F12	A time trend analysis was completed for commercial structures.		100%			12/6/24	RJW
F13	All applicable valid sales were used to develop a commercial depreciation analysis.		100%			12/6/24	RJW
F14	All model analysis was tested for accuracy and the study results were applied to Orion.		100%			12/6/24	RJW
F15	An ECF analysis was completed, tested and factors are applied within a range indicated in the analysis.		100%			12/6/24	RJW
F16	A narrative summary and conclusion statement was completed and is in the work file.		100%			12/6/24	RJW
Miscellaneous Activities - Deadline March 15th							
F17	All depreciation override entries have a logical reason code on the Orion record.			100%		3/13/25	RJW
F18	All entries in the MAFactors table deviating from 100 are documented by an analysis.			100%		3/13/25	RJW

								Cumulative Percent Complete					
G. INCOME APPROACH - Deadline February 15th								<i>July 1st - Sept 30th Due Oct 15</i>	<i>Oct 1st - Dec 31st Due Jan 15</i>	<i>Jan 1st - Mar 31st Due Apr 15</i>	<i>Apr 1st - June 30th Due July 15</i>	<i>Submit Date</i>	<i>Appraiser/ Initials</i>
G1	I/E data was collected and analyzed by investment class to calibrate the I/E models.								100%			12/6/24	RJW
G2	A vacancy rate study was completed.								100%			12/6/24	RJW
G3	A capitalization rate study was completed.								100%			12/6/24	RJW
G4	An effective tax rate analysis was completed.								100%			12/6/24	RJW
G5	Overrides to the income, expense, occupancy, cap rate or the lump sum adjustment field are documented with a logical reason code.								100%			12/6/24	RJW
G6	All model analysis was tested for accuracy and the study results were applied to Orion.								100%			12/6/24	RJW
G7	A narrative summary and conclusion statement was completed and is in the work file.								100%			12/6/24	RJW
								Cumulative Percent Complete					
H. COMPARABLE SALES APPROACH - Deadline January 1st								<i>July 1st - Sept 30th Due Oct 15</i>	<i>Oct 1st - Dec 31st Due Jan 15</i>	<i>Jan 1st - Mar 31st Due Apr 15</i>	<i>Apr 1st - June 30th Due July 15</i>	<i>Submit Date</i>	<i>Appraiser/ Initials</i>
H1	A residential comparable sales approach was completed and the results were applied to Orion.								100%			12/5/24	RJW
H2	County has retained modeling reports in job History								100%			12/5/24	RJW
H3	The sales selection criteria, sales edits, market coefficients and the weights used in the comparable selection process are complete and logical.								100%			12/5/24	RJW
H4	The steps outlined in the current Market Modeling Checklist provided by the Division of Property Valuation have been successfully completed.								100%			12/5/24	RJW

										Cumulative Percent Complete					
I. FINAL REVIEW PROCESS - Deadline -See Compliance Guide for various due dates										July 1st - Sept 30th Due Oct 15	Oct 1st - Dec 31st Due Jan 15	Jan 1st - Mar 31st Due Apr 15	Apr 1st - June 30th Due July 15	Submit Date	Appraiser/initials
11	All parcels subject to a final review inspection have been reviewed by an on-site physical inspection or by using the Orion Final Review program and documented on the Orion record.										60%	100%		3/13/25	RJW
12	All staff participating in the final review process and making final value determinations have met the minimum requirements outlined in the Revaluation Maintenance Specifications.											100%		3/13/25	RJW
13	An analysis of the previous year's value was completed and the INDEX table was updated with the results OR the table is BLANK.										100%			Res 11/24/2024 Com 12/6/24	RJW
14	All analysis was tested for accuracy and the study results were applied to Orion.											100%		3/13/25	RJW
15	All overrides greater than 10% of a model driven value have been documented.											100%		3/12/25	RJW
16	All miscellaneous improvement values have been documented in the workfile.											100%		3/12/25	RJW
17	The steps outlined in the current Final Review Checklist provided by the Division of Property Valuation have been successfully completed.											100%		3/13/25	RJW
										Cumulative Percent Complete					
3. AGRICULTURAL USE VALUATION - Deadline February 1st										July 1st - Sept 30th Due Oct 15	Oct 1st - Dec 31st Due Jan 15	Jan 1st - Mar 31st Due Apr 15	Apr 1st - June 30th Due July 15	Submit Date	Appraiser/initials
3.1	Current agricultural use has been verified for all applicable properties within the past two years by a method approved by the Division of Property Valuation.											100%		1/30/25	RJW
3.2	The water ratio tables have been properly updated and calculated.											N/A			
3.3	The Division of Water Resources Irrigation water report has been reviewed for new permits and appropriate changes made.											100%		1/30/25	RJW
3.4	Documentation for adverse influences is on file for all parcels and follow PVD guidelines.											100%		1/30/25	RJW
3.5	The computer assisted land pricing (CALP) tables have been updated with current agricultural values and recalculated.											100%		1/30/25	RJW
3.6	Soil map unit changes/additions have been verified and any updates to soil changes have been implemented.											100%		1/30/25	RJW
3.7	CRP acres have been verified and delineated in GIS or on the ag use maps.											100%		1/30/25	RJW

										Cumulative Percent Complete					
4. CADASTRAL MAPPING - <i>Deadline February 1st</i>										<i>July 1st - Sept 30th Due Oct 15</i>	<i>Oct 1st - Dec 31st Due Jan 15</i>	<i>Jan 1st - Mar 31st Due Apr 15</i>	<i>Apr 1st - June 30th Due July 15</i>	<i>Submit Date</i>	<i>Appraiser Initials</i>
4.1	All previous year map changes have been updated.										99%	100%		1/30/25	RJW
4.2	All property transfers have been updated with the current owner name, deed information, and acreage or lot size information.										99%	100%		1/30/25	RJW
4.3	Any property splits/combinations processed prior to the certification to the county clerk have been balanced back to the January 1 appraised value.											100%		1/30/25	RJW
4.4	A narrative summary and conclusion statement was completed and is in the work file.											100%		1/30/25	RJW
4.5	All 20-year exempt dams have been listed according to PVD specifications and exemption orders are on file for each exempt dam, including ten-year exempt dams.										n/a	N/A			
										Cumulative Percent Complete					
5. STATUTORY COMPLIANCE - <i>Deadline -See Compliance Guide for various due dates</i>										<i>July 1st - Sept 30th Due Oct 15</i>	<i>Oct 1st - Dec 31st Due Jan 15</i>	<i>Jan 1st - Mar 31st Due Apr 15</i>	<i>Apr 1st - June 30th Due July 15</i>	<i>Submit Date</i>	<i>Appraiser Initials</i>
5.1	A real estate value trend study required to be published at least ten business days prior to the mailing of the CVN's (K.S.A. 79-1460a) has been published in the official county newspaper and on the official county website (if applicable).											100%		3/12/25	RJW
5.2	All change of value notices were sent on or before the statutory deadline or by the extended deadline granted by the Director of Property Valuation pursuant to K.S.A. 79-1404, Seventeenth, or an alternate form of notification approved pursuant to K.S.A. 79-1460 (K.S.A. 79-1460).											100%		3/12/25	RJW
5.3	Informal hearings were completed within the statutory timeframe or by the extended deadline granted by the Director of Property Valuation pursuant to K.S.A. 79-1404, Seventeenth (K.S.A. 79-1448).														
5.4	Values were certified to the county clerk by June 1st (K.S.A. 79-1466 and 79-1467).														
5.5	Personal property was listed as required and penalties applied where applicable (K.S.A. 79-306 and 79-1422; K.S.A. 79-332a).														
5.6	The preservation and protection of all property tax records has been completed (K.S.A. 45-403).														
5.7	Valuation Guides prescribed by the Director of Property Valuation are adhered to (K.S.A. 79-1456)														

By typing my name in the Date Submitted and the Appraiser Signature section below, I certify the contents of this document are accurate and represent the true facts.

Quarterly Report Certification					
Quarter	Date Submitted	Appraiser Signature			
1st Qtr July 1st thru September 30th Submit by October 15th	10/10/2024	<i>Robert J. Weber</i>			
2nd Qtr October 1st thru December 31st Submit by January 15th	1/14/2025	<i>Robert J. Weber</i>			
3rd Qtr January 1st thru March 31st Submit by April 15th	4/14/2025	<i>Robert J. Weber</i>			
4th Qtr April 1st thru June 30th Submit by July 15th or when all phases are complete					

**Leavenworth County
Request for Board Action**

Date: April 24, 2025

To: Board of County Commissioners

Cc: Mark Loughry, County Administrator

From: Jon Khali, Deputy County Counselor

Department Head Approval: N/A

Additional Reviews as needed:

Budget Review **Administrator Review** **Legal Review**

Action Requested: Review the attached draft resolution regarding the treatment of animals within Leavenworth County, Kansas.

Recommendation: Review the draft resolution and provide guidance on the Commission's wish to proceed with adopting a resolution pertaining to the treatment of animals within the County.

Analysis: The Commission previously asked for a resolution to clarify that steer tail pulling would be considered cruelty to animals within the County. Kansas statute has been relied on to date to address these matters within the County, and there appears to be no County Resolution that directly addresses cruelty to animals. In order to make the requested clarification, a draft Resolution was prepared that defines and prohibits animal cruelty within Leavenworth County.

Under this draft resolution animal cruelty would be defined as:

- 1) Intentionally and maliciously, killing, injuring, maiming, torturing or mutilating any animal, or setting an animal upon another animal for the purpose of causing physical harm to one (1) or more animals;
- 2) Having physical custody of any animal and failing to provide such food, potable water, protection from the elements, opportunity for exercise and other care as needed for health of well-being of such kind of animal;
- 3) Intentionally or recklessly causing physical injury for purpose of sport, contest, practice or entertainment other than acts mentioned below;
- 4) Promote, stage, hold manage, incite or in any way conduct any game, exhibition, contest or fight in which one (1) or more animals are engaged for the purpose of injuring, killing maiming or destroying themselves;
- 5) For any owner or harbinger to abandon an animal;
- 6) Intentionally using a wire, pole, stick, rope or other object to cause an equine to lose its balance or fall, for the purpose of sport, contest, practice, or entertainment; or
- 7) Intentionally grasping, seizing, roping or tying any equine or bovine by its tail and/or by any other means which causes it to trip, fall or to be dragged for the purpose of sport, contest, practice, or entertainment (commonly known as "steer tailing")

This draft resolution exempts actions such as: 1) approved veterinary treatments; 2) legitimate research experiments by recognized facilities; 3) killing or trapping under K.S.A. Ch. 32 or 47; 4) rodeo practices endorsed by the Rodeo Cowboys Association; 5) killing diseased or disabled animals; 6) standard animal husbandry practices; 7) killing animals that threaten safety or property; and 8) trained animal control officers using tranquilizer guns against vicious or uncatchable animals.

The draft resolution provides that acts of animal cruelty within the County would be punishable under Resolution 2013-28, which mandates a \$250 fine. Resolution 2013-28 also grants county code enforcement officers the right to enter private property in unincorporated areas at reasonable times to inspect for violations.

Alternatives: 1) Provide guidance on the draft resolution; 2.) Table the matter for further study; or 3) Utilize existing Kansas statutes to address the treatment of animals within Leavenworth County.

Budgetary Impact:

- Not Applicable
- Budgeted item with available funds
- Non-Budgeted item with available funds through prioritization
- Non-Budgeted item with additional funds requested

Total Amount Requested:

Additional Attachments:

Draft Resolution

RESOLUTION 2025-

A RESOLUTION OF THE LEAVENWORTH COUNTY BOARD OF COUNTY COMMISSIONERS REGARDING THE TREATMENT OF ANIMALS WITHIN LEAVENWORTH COUNTY, KANSAS

WHEREAS, the Board of County Commissioners of Leavenworth County, Kansas has authority to enact and provide procedures for the enforcement of animal control and well being in the unincorporated area of Leavenworth County as provided in K.S.A. 19-101 et. seq.; and

WHEREAS, the Board of County Commissioners finds that the regulation of Animal Cruelty is necessary and desirable; and

WHEREAS, the Board of County Commissioners is authorized and empowers to adopt such resolutions pursuant to K.S.A. 19-101 through 19-101f and amendments thereto.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF LEAVENWORTH COUNTY, KANSAS, THAT:

Section 1. Animal Cruelty is defined as:

- (a) *Defined.* For purposes of this article, cruelty to animals means:
- 1) Intentionally and maliciously, killing, injuring, maiming, torturing or mutilating any animal, or setting an animal upon another animal for the purpose causing physical harm to one (1) or more animals;
 - 2) Having physical custody of any animal and failing to provide such food, potable water, protection from the elements, opportunity for exercise and other care as needed for health or well-being of such kind of animal;
 - 3) Intentionally or recklessly causing physical injury for purpose of sport, contest, practice or entertainment other than acts mentioned below;
 - 4) Promote, stage, hold, manage, incite or in any way conduct any game, exhibition, contest or fight in which one (1) or more animals are engaged for the purpose of injuring, killing, maiming or destroying themselves;
 - 5) For any owner or harbinger to abandon an animal;
 - 6) Intentionally using a wire, pole, stick, rope or other object to cause an equine to lose its balance or fall, for the purpose of sport, contest, practice or entertainment; or
 - 7) Intentionally grasping, seizing, roping or tying any equine or bovine by its tail and/or by any other means which causes it to trip, fall or to be dragged for the purpose of sport, contest, practice, or entertainment (commonly known as “steer tailing”)
- (b) *Exceptions.* The provisions of this section shall not apply to:
- 1) Normal or accepted veterinary practices;
 - 2) Bona fide experiments carried on by commonly recognized research facilities;

- 3) Killing, attempting to kill, trapping, catching or taking of any animal in accordance with provisions of K.S.A. Ch. 32 or Ch. 47;
- 4) Rodeo practices accepted by the rodeo cowboy's association;
- 5) The Humane killing of an animal which is diseased or disabled beyond recovery for any useful purpose, or the humane killing of animals for population control, by the owner thereof or the agent of such owner, or by a licensed veterinarian three (3) business days following the receipt of any such animal at such society, shelter or pound;
- 6) With respect to farm animals, normal or accepted practices of animal husbandry;
- 7) The killing of any animal by any person at any time which may be found outside of the owned or rented property of the owner or custodian of such animal and which is found injuring or posing a threat to any person, farm animal or property; or
- 8) An animal control officer trained by a licensed veterinarian in the use of a tranquilizer gun, using such gun with the appropriate dosage for the size of the animal, when such animal is vicious or could not be captured after reasonable attempts using other methods.

c) *Violation.* It shall be a violation of this resolution for any person to commit cruelty to any animal. Committing to cruelty to any animal is punishable in accordance with Resolution 2013-28 and subsequent amendments.

Section 2. To the extent any provisions of prior Resolutions contradict with this Resolutions, those provisions are hereby repealed and rescinded as it is the intent of the Board of County Commissioners that the provisions of this Resolution superseded those resolutions and replace them in their entirety.

Section 3. This Resolution shall take effect upon publication in the official County newspaper.

ADOPTED 30th day of April, 2025

BOARD OF COUNTY COMMISSIONERS
OF LEAVENWORTH COUNTY, KANSAS

Mike Smith, CHAIR

Jeff Culbertson, MEMBER

Vanessa Reid, MEMBER

Willie Dove, MEMBER

Mike Stieben, MEMBER

ATTEST:

Fran Keppler, CLERK

DRAFT